

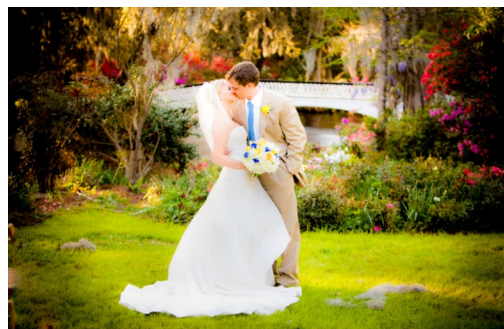
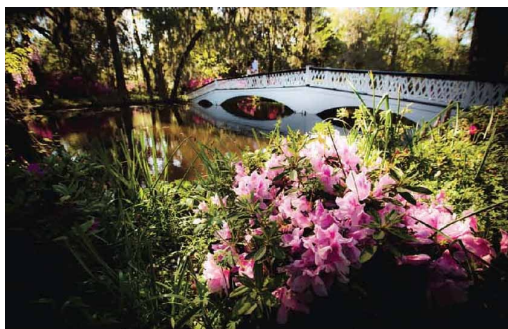


# Magnolia Plantation and Gardens



Imagine wrapping your event in the history and breathtaking beauty of one of the South's most famous plantations.

Come visit America's last romantic garden,  
you will fall in love all over again.



# Conservatory and Schoolhouse Pond Lawn

Home to tropical flora, this intimate indoor conservatory and its outdoor deck overlook the Schoolhouse Pond and its famous red bridge. Surrounded by grand cypress trees, the deck opens into the Conservatory through large French doors. Here you will treat yourself and your guests to a unique and exotic experience. With standing room for 50 on the deck and indoor seating at our beautiful teak tables for 75, this unique venue features a winding path through tropical gardens and unforgettable scenery featuring orchids, maidenhair ferns and other tropical plant life. Overlooking the Ashley River and featuring one of our namesake Magnolia trees, the historic Schoolhouse Pond Lawn is a short stroll from the Conservatory and can accommodate 100 guests.

## Daytime Events, 10:00am - 2:00pm

### Year-Round

Monday– Sunday: \$1000

## Evening Events, 3:30pm - 11:30pm

### Weekdays Year-Round

Monday-Thursday: \$1000

### March-May, September-October (High Season)

Friday and Sunday: \$2000

Saturday: \$3000

### November-February (Low Season)

Friday - Sunday: \$1500

Reception seating for 75 included in price.

\* The Conservatory is a greenhouse and is not recommended for use June through August.



# Plantation House Veranda & Long White Bridge Lawn

Enjoy expansive views of grand Live Oaks, manicured gardens and open pasture from the beautiful Plantation House Veranda. In the heart of Magnolia's garden, this historic and elegant location is quintessentially Charleston. Rich with history and tradition, this venue provides an unforgettable setting for your special day. The Plantation House Porch, over 20 feet wide, fully surrounds the home and offers 360 degree views of the surrounding gardens and access to the lawns on all four sides of the house. This space will comfortably seat 150 guests for dinner though buffet or hors d'oeuvre arrangements permit up to 200. The site also features several lawn areas around the house that can accommodate additional seating or dance floor areas. Because the interior of the Plantation House is a Museum and Gift Shop, it is not accessible after hours for private events. There are, however, restrooms and a set up area for catering purposes specifically designated for event use only. Just a short stroll down a garden pathway, with views of Magnolia's signature white bridge, the Long White Bridge Lawn is the perfect site for a ceremony. Also featuring a charming gazebo dating back to circa 1840 and a grand live oak, this lawn can seat up to 200 guests.

## Evening Events, 3:30pm - 11:30pm

### Weekdays

Monday-Thursday: \$1000

### March-June, September-October

Friday and Sunday: \$2000

Saturday: \$3000



# Carriage House and Carriage House Lawn

The Carriage House (c. 1840), overlooking the Ashley River, is surrounded by ancient Live Oaks and sweeping lawns. Today the updated building is both timeless and modern. At night, the burning torches line the banks of the river while the fireplace on the patio sets an ideal mood. Inside, the wagon wheel chandeliers hanging from exposed beams provide the perfect glowing light to set the ambiance for your event. The Carriage House can accommodate 150 guests seated and up to 200-250 guests with buffet/hors d'oeuvre arrangements. Tents on the patio or open lawn can also be added to accommodate more guests. The Carriage House Lawn sits on the bank of the river, providing stunning views and a fantastic breeze from the water way. Accommodating 400+ seated guests, the lawn boasts two perfect spots for your ceremony: under an arbor of gracefully arching oak trees, or on a deck on the banks with stunning river views.

## **Daytime Events, 10:00am - 2:00pm**

### Year-Round

Monday– Sunday: \$1000

## **Evening Events, 3:30pm - 11:30pm**

### Weekdays Year-Round

Monday-Thursday: \$1500

### March-June, September-October (High Season)

Friday and Sunday: \$3500

Saturday: \$5000

### July-August, November-February (Low Season)

Friday and Sunday: \$2000

Saturday: \$3000





## Magnolia Plantation Event Contract

Client: \_\_\_\_\_  
Event Date: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
Event Type: \_\_\_\_\_ Time of Event: \_\_\_\_\_  
Location/Site(s) Rented: \_\_\_\_\_ Rental Amount: \_\_\_\_\_  
\$500 damage deposit \_\_\_\_\_  
TOTAL: \_\_\_\_\_

### I. PAYMENT SCHEDULE:

The Rental Amount quoted in the space above will not change unless the Client subsequently decides to change venues to an alternate available venue and this change is accepted by Magnolia Plantation. The Client must submit a \$1000.00 deposit upon presenting a signed contract. The deposit can be made by check, cash, or credit card. Additionally, the Client must leave a valid credit card to reserve their Event Date. \$500 of the deposit will be non-refundable and will be applied to the total rental fee. The other \$500 of the deposit is the damage/clean up deposit. This amount may be refunded in full following the Event Date provided that there is no damage/clean up charge. In the event that the charges associated with the damage/clean up exceed this amount, the balance shall be the responsibility of the client and may be charged against the credit card on file. In the event of a timely cancellation pursuant to Section IX, this damage/clean up deposit will be refunded. A second non-refundable payment of 30% of the remaining balance of the rental price is due 30 days after signing the contract. The full non-refundable balance then remaining is due on or before 30 days prior to the Event Date.

### II. DAMAGE & CLEAN UP CHARGES:

The Client agrees to pay for any damages caused by the Client, the Client's guests, and the Client's agents while on the property for the Event. Magnolia Plantation provides the site in an event-ready state. Clean up after the Event is the responsibility of the Client. If decorations, arrangements, trash, and other materials associated with the Event are not cleaned up immediately following the event (or by 9:00 AM the morning after night time events with pre-approval from Magnolia), then damage and clean up charges may apply. Clients and their agents shall refrain from affixing decoration to any structure on the property using nails, tacks, staples, or other implements that damage the underlying surface. No materials which are non-biodegradable shall be used on the surrounding lawns and gardens at Magnolia Plantation. It is the Client's obligation to discuss this requirement with the planner, any other contracted agent,

### **III. TIME:**

Magnolia Plantation offers both day time and night time events. For day time events, the venue is available from 10 am until 2 pm. For nighttime events the locations will be ready by 3:30 pm for use and this includes set-up. Nighttime events must be over by 12:00am. Failure to timely end the Event may result in the loss of the deposit and accrual of additional charges. Specific individual circumstances may be agreed upon between Magnolia Plantation and the Client following written request and written approval.

### **IV. CATERING:**

Due to the caterer's central role in the set up and clean up and the various requirements related thereto, Magnolia Plantation has a pre-approved list of caterers. Although the Client is not limited to this list, Magnolia Plantation must approve the selected caterer. Any caterer not on the pre-approved list must execute our contract and deliver a suitable insurance certificate adding Magnolia Plantation as an additional insured before they will be allowed to operate on site. It is the Client's responsibility to ensure that this requirement is met.

### **V. FURNITURE & SET UP:**

With the exception of the interior of the Conservatory, Magnolia Plantation does not supply tables, chairs, or other furniture. Such items are the responsibility of the Client and can usually be contracted for through the caterer. Load-in, set up and breakdown/load-out of any such furniture and other furnishings not already on site is solely the responsibility of Client. Items not supplied by Magnolia Plantation must be removed from the premises immediately following events (or by 9:00 AM the morning after night time events with pre-approval from Magnolia). Should the Client, the Client's guests, or the Client's agents reposition or otherwise relocate furniture and furnishing provided by Magnolia Plantation, such must be returned to their original location. Failure to adhere to this policy may result in clean up charges. It is the Client's obligation to discuss this requirement with the planner, any other contracted agent, and the caterer.

### **VI. OPEN FLAME POLICY:**

The Carriage House Fire Pit may only be set up, started, and put out by the Magnolia Plantation. If the Client would like this to be lit for your Event, you must request this in writing. In so doing, the Client accepts responsibility for the safety of the Client's guests. The torches that line the bank of the Ashley River at the Carriage House venue are the responsibility of Magnolia Plantation. These will be turned on before each event and turned off at the end. The Client should not ignite or turn these torches off. Open flame candles are not permitted at any enclosed wedding/reception site. Any unusual and/or questionable lighting must have prior written approval from Magnolia Plantation. A limited number of candles in glass-shaded enclosures with heat-protecting bases may be allowed in the Carriage House. Specific written permission must be sought by the Client and written approval must be granted by Magnolia Plantation before any candles may be used. Under no circumstance may flammable arrangements be used with candles.

## **VII. FLOWERS:**

The Client must provide all floral arrangements other than those naturally occurring at Magnolia Plantation. No naturally occurring blooms or other vegetation may be cut by the Client, the Client's guests, or the Client's agents. Destruction of or damage to the landscaping and naturally occurring blooms or other vegetation may result in damages charges. It is the Client's responsibility to ensure that this requirement is met.

## **VIII. DRUGS & ALCOHOL POLICY:**

**Magnolia Plantation has an authorized beer and wine license. Upon written approval by Magnolia Plantation, the client may be permitted to provide and serve their own beer, wine, and champagne only without a licensed bartender or professional bar service. In order to do so, the client must apply for liability coverage in the amount of one million dollars and Magnolia Plantation must be listed as the sole venue on the coverage and as an additional insured. Magnolia Plantation must have a copy of the coverage on file before the event. The client can apply for this coverage on [www.wedsafe.com](http://www.wedsafe.com) or through the client's homeowners insurance. This coverage is only necessary if the Client is NOT using a professionally licensed bar service. If the Client uses a professional bar service, they have the licensing and liability coverage required by law to serve beer, wine, champagne and hard liquor.**

REGARDLESS OF WHO IS SERVING THE ALCOHOL, CLIENT AGREES NOT TO PERMIT ANY VIOLATIONS OF ANY LAWS CONCERNING DRUGS AND ALCOHOL. CLIENT SHALL ENSURE THAT ALCOHOL IS NOT SERVED TO ANYONE NOT 21 YEARS OF AGE. CLIENT SHALL NOT TO ALLOW ANY GUEST TO BECOME INTOXICATED. THE CLIENT SHALL NOT ALLOW ANY IMPAIRED PERSON TO DRIVE. THE CLIENT SHALL NOT ALLOW ANYONE TO PLACE HIMSELF, HERSELF OR OTHERS IN A DANGEROUS SITUATION. THE CLIENT AGREES TO INDEMNIFY AND HOLD MAGNOLIA PLANTATION AND ITS STAFF HARMLESS FROM AND AGAINST ANY LOSS, LIABILITY, EXPENSES, COSTS, INCLUDING ATTORNEY FEES, DAMAGES AND ANY OTHER CONSEQUENCES OF THE FAILURE TO COMPLY WITH THIS POLICY.

## **IX. EVENT CANCELLATION POLICY;**

Should Magnolia Plantation be unable to provide the agreed upon venue for the Client's Event, the Client may elect a full refund of all charges paid up to that point, including deposits. The Client may elect an alternate venue if such is available, and all terms of this Contract shall remain in full force and effect. If the alternate venue is lesser in price, the Client will receive a refund commensurate with the lesser pricing of that alternate venue. If the alternate venue is greater in price, no additional charges shall accrue to the Client as a result of the increased pricing of that alternate venue. In the event that the Client fails to perform the requirements as set forth herein, Magnolia Plantation may, at its election, terminate this Event Contract. The Client may timely cancel within the first 30 days and be refunded the rental fee paid up to that point, minus the \$500 reservation deposit. The Client may timely cancel up to 30 days prior to the Event Date, and be refunded up to 70% of the rental fee paid up to that point, minus the \$500 reservation deposit. In the event of any cancellations within 30 days of the Event Date, no refund shall be due to the Client, except the \$500 damage/clean up deposit.

I have read, understood, and accepted the policies, terms, prices and conditions set forth herein:

\_\_\_\_\_  
Client (printed name)

\_\_\_\_\_  
Client (signature)

\_\_\_\_\_  
Date

The Client's offer to utilize the venue(s) identified herein in accordance with the terms and conditions set forth herein is accepted:

\_\_\_\_\_  
Magnolia Plantation

\_\_\_\_\_  
Date